

YISA (Youth International Support Association) Online College (AOC) is a non-profit education program designed for encouraging international peer-learning to achieve inclusive and quality education for all youth. We believe that education is one of the most powerful and proven vehicles for sustainable development. This program is non-profit in terms of that YISA use its surplus of the revenues to achieve its ultimate objective further above, rather than distributing its income to the organization's shareholders, leaders, or members. All the profits from this program will only be used for the expenses and cost of running the program itself, and all the project and financial report rigorously will be sent to Osaka prefectural government along with relevant laws and regulations. According to the legal regulation, all the reports will be available on Japan Cabinet Office web-site (<https://www.npo-homepage.go.jp/npoportal/detail/113003202>) for accountability, transparency and compliance.

(…)

[Purpose and Concept]

1. This online community college program pursues quality of education for all Japanese and English learners and empowers youth from various perspectives by taking advantage of internet technology.

[Admission process/ entrance interview]

2. The YISA program requests an admission online interview test to all the applicants to confirm the conditions prescribed following charters. During the admission interview test, the applicants are supposed to give the 10 minutes self-introduction presentation with a shared screen, power-point, or other visual materials in Zoom in English. 10 mins Q and A will follow.

[Internet environment]

3. Each student is supposed to prepare decent internet connection and environmental condition which meet the course attendance. YISA does not take any responsibility for disadvantages ascribed to the subscriber-side environment and internet condition

[Compliance with regulations]

4. All the students are supposed to follow the rule and guideline which the YISA prescribe before/ after the pilot project begins.

[Donation]

5. The two months subscription fee is temporally to be paid as donation: You can decide how much to pay for us.

[July. 2020- Dec.2020]

[Refund Policy]

6. In principle, the paid subscription fee will not be refunded to the subscribers
7. When any disorders and troubles which hinder students from attending lecture or class and its cause is ascribed to the YISA's operation, also when the Subscriber does not take any amendments of class and learning opportunities by YISA, the subscription fee refunded along with the amount of infringement

[Subscriber's right]

8. The member subscribers will have right to access to the online community in SNS (during 2020 pilot season, the college platform is to be a Facebook group), and right to attend all the classes which the YISA provides.

[Certification]

9. YISA issues Certification for all the subscribers who have met the requirements and concluded the program in a certain period of the program schedule.

[Class registration]

10. Each class has a lecturer and student is envisaged to apply to registration. The student will be registered to the class when the lecturer admits his or her application.

[Class attendance]

11. Each student is supposed to attend the registered class unless it is unavoidable accidents.

[Class absence]

12. When absenting class, a student must report on absent to the lecturer in advance.

[Confidential Information Protection]

13. A student may not disclose any information obtained in this online community college program to any third person in any circumstances
14. It is prohibited to broadcast, to share, and to leak the education resources available in this online community college program.
15. YISA must protect all the personal information from leakage, may not provide to any third party without permission from students.

YISA Online Community College
Program Director: Dr. Taizo Yokoyama

I acknowledged the policy written above and compliance with

Applicant name/ sign _____

Date _____

Online Class Guideline

[Technology and System]

1. We use a video conference tool, ZOOM (<https://zoom.us/download>), for this online class. Please install the application to your PC or smartphone to participate. The meeting URL will be given before the event.
2. (...)

[Ethics during online class]

3. During the meeting, please avoid the noisy place in access and turn the "mute" button when you are not on talking to hear others

[Attitude and policy]

4. You can practice your language at your own will and free to asking help to the community
5. You do not need to hesitate to speak out anything in your mind during class: You don't need to be too much keen on your grammatical errors and mistakes in pronunciation – we WELCOME any mistakes in this community college to bring output-based practice modality
6. Please turn on your video for better communication as long as you can.

[Class Schedule] (2020.August)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Japanese N5 level 21:00-22:00	English Conversation 21:00-22:00		Japanese N4 21:00-22:00	C-BED 21:00-22:00	Weekly event